

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 17<sup>th</sup> January 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Community Warden Adam Osborn, Mrs Hazel Gosbee and 1 member of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Roger Manning.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Area:

The dog sign is to be erected in a prominent area. Mrs J Croucher reported that she had asked dog owners to keep their dogs away from the play area when she had been carrying out the weekly inspection of the play area. However, she had largely been ignored. The Community Warden offered to make a presence in the area.

Hatchin' Tan:

The Clerk has received an email from Karen Broom at TWBC stating that no further progress has been made. Mr J Beech is to contact TWBC Legal Department for an update.

Diamond Jubilee:

A meeting was held at 7 pm this evening. Minutes attached.

Road Report:

A salt distributor has been received and is stored in the container. The damaged bridge at Buckhurst is yet to be repaired.

**5. 2012 GAMES**

Mr M Cooper confirmed that he has summarised the press release received from TWBC on Passport for 2012, Local Leader and Love Where We Live articles for the Parish Magazine.

Residents who qualify for the Love Where We Live Award 2012 can be nominated via links on the TWBC website. Anyone can make a nomination, including the Parish Council. Councillors were asked to bring any suggestions to the next meeting.

**6. GROUNDS MAINTENANCE CONTRACTS**

The Clerk is to send out letters inviting tenders for the various contracts to at least three companies. Mrs H Cullingworth requested that Mr C Cheyney be invited to tender again. The Clerk has received a letter from Blenheim Horticultural Systems offering grounds maintenance services. It was agreed to invite them to tender along with the current contractors.

**7. ROAD REPORT**

Mr L Gosbee reported that the pot hole outside The Bell & Jorrocks has been repaired. The jumbo salt bag at Dig Dog Lane has been run over. It is likely that gritter lorries will come out to the village over the next month.

Mr J Beech has been contacted by Mr Andrew Lavey regarding surface water collecting and washing away the end of his track. He believes this is due to the lack of a culvert or ditch further along Dig Dog Lane. It was agreed that Mr L Gosbee is to speak directly to Mr Lavey to discern the exact nature of the problem before contacting Highways.

**8. PLANNING**

Applications:

There were none.

Decisions:

TW/11/00810: **1 West Lodge, Commenden Manor, Camden Hill, Sissinghurst** – Removal of existing conservatory and replace with single storey rear extension.

Permission GRANTED.

TW/11/02212: **Woodside, Sand Lane** – Two storey side extension.

Permission GRANTED.

TW/11/03275: **The Coach House, The Street** – Demolition of garage and lower two storey section of existing house and replace with a two storey extension and detached garage.

Permission GRANTED.

TW/11/03457: **Knoxbridge Barn, Knoxbridge** – Conversion of integral garage into bedroom and bathroom.

Permission GRANTED.

Correspondence:

There was none.

**9. CORRESPONDENCE**

TWBC:

Acknowledgement of precept request  
Community Safety Partnership notice re heating oil theft

CPRE:

Planning Explained booklet

Hospice in the Weald:

Newsletter

**10. FINANCE**

The Clerk stated that the cheque for £72.44 paid last month to TWBC has been cancelled, as a replacement invoice has been received.

It was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously to pay the accounts as follows:

Cory Environmental.....	£9.60
JFDI Groundcare Services.....	£88.00

TWBC.....	£54.92
Stationery Express.....	£30.31
Frittenden Memorial Hall.....	£13.00
D A Jenkins Salary. ....	£152.97
Expenses	£16.56
Mr J Beech.....	£28.80

**11. ANY OTHER URGENT BUSINESS**

Mr L Gosbee asked if the Chairman could give him examples of the notice board so that he can give them to his contact for a quote for making a new board.

Mrs H Cullingworth asked that a previous request to drop the kerb outside the school could be chased.

Mrs J Croucher wished it noted that the mound needs some attention in the spring. The Chairman is to look at this.

Mr M Cooper reported that a resident had contacted him stating that the seat by the phone box is looking tatty. The Chairman is to look at this.

The Clerk reported that the bottom of the waste bin, beneath the notice board, has rotted away. She is to order a replacement.

Mrs A Holroyd reported that part of the brickworks site has been cleared and the site may be put up for sale.

The Community Warden asked the Council to seriously consider having an Emergency Plan. The Chairman replied that this is something the Council has discussed and intends to implement. A template is awaited. The Community Warden's help will be engaged when the Plan is written.

A Village Clean Up date is to be decided. Mr Adam Perry is to be contacted with regard to this.

There being no further business the Chairman closed the meeting at 8.35pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 22<sup>nd</sup> February 2012 at 8.15pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee and 1 member of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mr L Gosbee declared an interest in Item 5 Grounds Maintenance Contracts.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Area:

It was agreed that the most prominent position for the 'No dogs allowed' sign would be attaching it to the fencing of the tennis court. The Tennis Club are to be approached for their consent to this.

Road Report:

The Chairman reported that the salt distributor has been used. Arrangements for the future distribution of salt are to be agreed.

Any Other Business:

Examples of notice boards have been sent by the Chairman to Mr L Gosbee. It was agreed that repairs to the mound should be completed by whichever Contractor wins the contract for the Parish Field maintenance. The Chairman agreed the bench near the phone box is tatty and needs refurbishment. Mr L Gosbee is to approach Mr Roy Kemp with regard to this job. The Clerk had investigated costs of replacement bins and liners. It was agreed a new bin should be purchased.

Suggested dates for the Village Clean Up Day are either 24<sup>th</sup> or 31<sup>st</sup> March 2012. Mr J Beech is to confirm with TWBC on which of these dates the litter picking equipment is available. Mr M Cooper stated that due to large amounts of rubbish collected in the outlying areas, more people are needed to help on the day so that these areas can be extended.

**5. GROUNDS MAINTENANCE CONTRACTS**

Mr L Gosbee left the room at this point and took no part in the discussion.

A number of tenders had been received for the 5 Grounds Maintenance contracts which were opened and reviewed at the meeting. After much consideration it was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to award the following contracts:

Contract 1 - to mow/cut the Parish Field and mounds, including around trees and edges and strim around play equipment awarded to JFDI Groundcare Services @ £645.00

Contract 2 - to mow the grass and cut the hedge at the War Memorial awarded to Mr L Gosbee @ £100.00

Contract 3 - to cut the Paddock Hedges, including road hedge and hedge between Paddock and Frittenden House awarded to JFDI Groundcare Services @ £110.00

Contract 4 - to cut the outer side of the hedge by hand and to remove cuttings, at Laundry Lane awarded to JFDI Groundcare Services @ £100.00

Contract 5 – to cut all internal vertical faces of Parish Field hedges & remove cuttings awarded to JFDI Groundcare Services @ £140.00

The Clerk is to write to the tendering companies accordingly.

## 6. ROAD REPORT

Mr L Gosbee reported that James Pronger, Highways liaison Officer, is currently on sick leave. A number of issues have been reported and logged and are awaiting completion including: clearing branches from the verges, repairs to potholes in Bubhurst Lane and the damage to Buckhurst Bridge. Mr L Gosbee confirmed that he has met with Mr Andrew Lavey regarding the water issues in Dig Dog Lane, and a further meeting is to be arranged.

The Chairman confirmed that he had employed Mr Simon Holloway to cut back an overhanging tree in Park Wood Lane. It was suggested the same be done for a similar tree on Cranbrook Road. Mr J Beech reported that at a recent Chairman's meeting a Highways representative agreed they had not performed well in the past but are trying to improve their services. At the same meeting Highways introduced a pilot scheme, currently taking place in Ashford, that may be rolled out to other areas, whereby a Lengthsman is assigned to a village to carry out minor tasks such as hedge cutting, sign washing etc.

## 7. PLANNING

### Applications:

12/00243/LBC **Broad Oak House, Mill Lane** – Listed Building Consent: Replacement of 12 Casement windows

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to recommend Approval.

12/00260 **Great Bubhurst Farm, Bubhurst Lane** – Extension of time – single storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows (TW/09/01164 refers)

12/00268/LBC **Great Bubhurst Farm, Bubhurst Lane** – Listed Building Consent: Extension of time – single storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows (TW/09/01164 refers)

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral

### Decisions:

There were no decisions.

### Correspondence:

The Chairman reported that he has spoken to Keith Trowell at TWBC Legal Services who has confirmed that the necessary procedures are being followed but the case could take up to six months to be heard in the High Court. Proceedings are currently in the hands of the external Counsel.

Mrs N Aldhouse reported that she believes Mr Brazil is no longer living on the site and that some new people have taken up residence. Mr J Beech stated that as the Planning order is on the site rather than the occupants this will not affect the ruling of the Planning Inspector. Depending on what happens now, Mr J Beech stated that it may be necessary to formally write to the Council regarding lack of effective action taken by the Enforcement team.

## 8. CORRESPONDENCE

### TWBC:

Consultation on draft supplementary planning document

CPRE:

A Guide to Neighbourhood Planning booklet

Letters of thanks from organisations re donations

A letter from CAB voiced concerns that their visiting Advice Bus service is underused in the village, and asked for suggestions to publicise their visits. It was suggested that parking their van more visibly may increase the use of the service. The Clerk is to write to CAB accordingly.

The Chairman reported that the Neighbourhood Planning booklet was discussed at the last Chairman's meeting where it was suggested it should be made simpler for Parish Council's and in particular small parishes. The new planning system to be implemented appears more complicated. Mr J Beech and Mr M Cooper are to attend a seminar to be organised by TWBC.

A publication service is offered by TWBC. A quote may be useful if flyers or posters are required in the future.

The Clerk has received a letter from Mr C Highwood regarding the appointment of Trustees to the Idenden Charity. It was agreed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to appoint Mr J Mills and Mr D Hooker as trustees for a further term of 4 years.

**9. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Frittenden Memorial Hall.....	£15.00
Cory Environmental.....	£9.60
Audit Commission.....	£162.00
D A Jenkins Salary. ....	£155.52
Expenses	£16.56
Mr B S Holloway.....	£60.00

**10. ANY OTHER URGENT BUSINESS**

The Parish Council meeting arranged for 16<sup>th</sup> October 2012 is to be rescheduled as the Memorial Hall will not be available due to the Gardening Society AGM taking place.

Mr L Gosbee reported that he is unable to attend the Headcorn Airfield meeting on 27<sup>th</sup> March 2012.

There being no further business the Chairman closed the meeting at 9.20pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 20<sup>th</sup> March 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs N Aldhouse  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith, Community Warden Adam Osborn and one member of the public

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr M Cooper, Mrs A Holroyd and Mrs H Cullingworth who is to arrive at the meeting a little late.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Area:

The Tennis Club has been contacted and confirmed their agreement to a notice being placed on the fencing.

Village Clean Up Day:

Mr J Beech has spoken to Mr Adam Perry who has agreed to help with the clean up on 31<sup>st</sup> March 2012. Mr Ivor Jauncey is happy for his field to be used as a collection point. The Chairman is to email residents asking for as much adult support as possible. The Community Warden was also asked if he could be present on the day. The Clean Up will start at 9.30am from the Bell & Jorrocks and end at 12pm.

Correspondence:

Nothing further has been heard with regard to The Hatchin' Tan.

Any Other Business:

A date for the October 2012 meeting is still to be agreed.

**5. QUEEN'S DIAMOND JUBILEE CELEBRATIONS**

The Chairman reported that Mrs Barbara Dunn and her team of volunteers are making great progress organising the day. A flyer is being prepared and a summary of events is published in the Parish Magazine. Mr Adrian Bone has agreed to not only construct but also to donate a basket for the beacon, which is extremely generous of his family. A Table Top sale has raised some funds towards the event, and a Boot Fair and Fun Run are also to be held. A grant of 50p per head from TWBC will be applied for and the Parish Council are willing to make up any shortfall if necessary. The next meeting of the Committee is to take place on 27<sup>th</sup> March 2012.

Liability Insurance cover is to be taken out for the day. This cannot be covered by the Parish Council's insurance as although they are involved with the event it is not being run and organised by them. The Clerk is to investigate the cost of cover.

The Jubilee tree has been planted on the field and is to be dedicated on the 4<sup>th</sup> June 2012.

**6. ROAD REPORT**

Potholes and road edges in Biddenden Road are still to be repaired. The tree on the verge on Cranbrook Road is still to be attended to.

**7. PLANNING**

Applications:

There were none.

Decisions:

There were no decisions.

Correspondence:

There was none.

**8. CORRESPONDENCE**

KCC:

Notice of Parish Council Legal Services Scheme

CAB:

Request for further funding assistance – It was agreed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously that a further donation of £50 be given to this very worthwhile organisation

Kent Men of the Trees:

Trees in the Village 2012 competition details – NA

ACRK:

Membership Forms – it was agreed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to become a joint member, at £65, with the Memorial Hall

Rural Community of the Year competition details

Village Hall of the Year competition details

**9. FINANCE**

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Frittenden Memorial Hall.....	£15.00
Cory Environmental.....	£9.60
Mr L J Gosbee.....	£50.00
D A Jenkins Salary. ....	£219.26

The Chairman reminded Members that due to reserves being in a healthy condition a number of items are to be purchased and/or investigated for the benefit of the Parish: tenders for a new notice board are to be sought; a water supply for the Burial Ground is to be explored; screening for the tennis court on the play area side fencing is to be purchased and one or two uprights in the tennis court fencing need replacing which the Parish Council may help with.

The Chairman asked for any further ideas for capital expenditure to be put forward.

Mrs H Cullingworth arrived to the meeting at this point.

Mrs J Croucher asked if the bench by the telephone box is being refurbished. It is not known whether Mr L Gosbee has approached Mr Roy Kemp with regard to this.

**10. ANY OTHER URGENT BUSINESS**

Mrs J Croucher reported that the hedge on the corner of Mill Lane is obscuring the line of site. It was suggested the owner of the hedge be approached regarding this.

Mr J Beech reported that he has been approached by Mr Dick Munton who witnessed an altercation with regard to dogs running free on farm land. A number of incidents have occurred in the village over recent



years. Mr Dick Munton has asked if a Dog Order has been implemented by the Parish Council. The Clerk is currently investigating Bye Laws and Dog Orders and this is to be examined further, with a paper to be written for discussion by the Parish Council.

Cllr John Smith was invited by the Chairman to speak on any issues he wished to raise. Cllr Smith reported that the Core Strategy has been abandoned by TWBC and everyone is waiting to see what happens when the new Local Plan comes into effect in April 2012. Cllr Smith stated that the housing allocation for villages has already been exceeded.

There being no further business the Chairman closed the meeting at 8.50pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 17<sup>th</sup> April 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs H Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Roger Manning.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

**3. MINUTES OF THE PREVIOUS MEETING**

An amendment was made to Page 1500 Item 10 Any Other Business first line 'site' was changed to 'sight'. The acceptance of the minutes then took place being proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Village Clean Up Day:

The Chairman reported that this had been a very successful event with 29 adults and 8 children helping on the day. A vote of thanks was recorded to all those who took part. Due to the number of adults involved the main roads and outlying areas were able to be cleared of rubbish. Carol & Ivor Jauncey were thanked for the use of their field as a collection point, and Sean & Rosie for the use of the Bell & Jorrocks as a drop off point for the equipment, and the use of toilets etc. The Chairman is to send a note of thanks to Adam Perry for standing in for Mike Cooper, in way of driving the Land Rover.

Queen's Diamond Jubilee:

The Chairman reported that he had been unable to attend the last meeting, but he will be attending the next. Mrs J Croucher and Mrs N Aldhouse had attended and reported that some changes to the day had been made. A record of appreciation was made to Rob Addis for organising the Fun Run, which raised a donation of £382 towards the Jubilee celebrations.

Road Report:

The Chairman reported that the fallen tree on the Cranbrook Road verge had been removed as part of the Clean up Day.

Finance:

The Chairman suggested that a new printer for the Parish is purchased from capital expenditure as the Clerk has always used her domestic printer to date. This was agreed. The Clerk is to investigate.

Any Other Business:

The Chairman reported that since the last meeting, he had received a complaint from a farmer, who was very distressed, having discovered that signs that had been put up relating to control of dogs on the farmer's land, had been damaged or removed. The damage was presumed to have been done by an aggrieved dog walker.

After an initial discussion, a further meeting was arranged with the farmer involved and a neighbouring farmer a few days later. At the meeting it was agreed that despite a recent history of incidents involving dog walkers, options should be explored to address the problems in the most constructive way. The farmers believe that there is a lack of understanding on the part of some dog owners of, among other things, both the law regarding public rights of way across farmland, and farming practices to preserve habitat for wild birds and small mammals notably in field margins. They expressed the hope that the Parish Council might be able to take some steps to better inform local people who walk their dogs about the law and the proper use of public rights of way. The Parish Council was also requested to consider erecting signage under the name of the PC to de-personalise guidance away from individual farmers. There was also discussion about whether there was a case for the use of Dog Control Orders, and it was accepted that there were a number of steps which could be taken before such a measure needed to be considered.

Mr Beech undertook to take the matter back to the Parish Council, and to meet the KCC Footpath Officer to discuss options. The farmers indicated that they would try and hold farm open days in the summer to promote understanding of the challenges they faced, and to build bridges with the community, which was acknowledged to have changed markedly in recent years with many new people having moved into the village.

## 5. ITEMS FOR THE ANNUAL PARISH ASSEMBLY

Mrs A Holroyd noted that there is a clash of dates with the WI AGM. It was agreed, subject to the Memorial Hall being available, to change the APA to Wednesday 9<sup>th</sup> May 2012.

The following agenda items were agreed for the APA:

Apologies for Absence	Parish Council Chairman's Report
Minutes of the Previous Annual Parish Assembly	Planning Enforcement Traveller & Gypsy Sites
Matters Arising	Dog Control in Public Spaces & Public Rights of Way
To Receive the Accounts of Charities	Any Other Business

## 6. ROAD REPORT

Mr L Gosbee reported that the pothole outside the Bell & Jorrocks has been repaired, as has the pothole in Bubhurst Lane. Mrs H Cullingworth asked for the potholes in The Street to be reported to Highways. Pressure is to be kept on Highways regarding lowering the kerb outside of the school. There is a possibility this can be tied in with the current building work at the school. Mr Gosbee has spoken to Roy Kemp who is willing to refurbish the bench. Mrs J Croucher noted that Buckhurst Bridge hasn't been repaired and the drain outside Forge House needs cleaning.

## 7. PLANNING

### Applications:

TW/12/00816 **Pearsons Cottage/Oakleaves Cottage, Cranbrook Road** – Alterations to both cottages to form one dwelling

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral

TW/12/00842 **Rockdene, Rocks Hill** – Retrospective – Open bay garage building and shed

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to recommend Refusal. The development, by nature of its size and scale is out of keeping in its surroundings and is seen to be extremely excessive for domestic and/or private use

### Decisions:

TW/12/00243 **Broad Oak House, Mill Lane** – Listed Building Consent: Replacement of 12 casement windows. Permission **REFUSED**

TW/12/00260 **Great Bubhurst Farm, Bubhurst Lane** – Extension of time – single-storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows (TW/09/01164 refers) Permission **GRANTED**

TW/12/00268 **Great Bubhurst Farm, Bubhurst Lane** – Listed Building Consent - Extension of time – single-storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows (TW/09/01164 refers)  
**WITHDRAWN**

Correspondence:

Maidstone Borough Council - ENF/12194 Land West of Park Wood Lane, Frittenden Road, Staplehurst – Breach: Intention to stationing of mobile homes for gypsy family use. Notice that the case has been closed with regard to the breach as a planning application has been submitted on this site.

**8. CORRESPONDENCE**

TWBC:  
Affordable Housing Update  
Summer Activities Venue invitation

Audit Commission:  
Notice of Audit

Headcorn Airfield:  
Aerobatic Free days

Hospice in the Weald:  
Spring Magazine

CAB:  
Letter of thanks re donation

ACRK:  
Membership notification

**9. FINANCE**

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to pay the accounts as follows:

Sue Martin.....	£25.80 (QJ)
Frittenden Memorial Hall.....	£15.00
Cory Environmental.....	£9.60
S T Support.....	£45.00
KALC Subs.....	£320.23
JFDI Groundcare Services.....	£99.50
I Jauncey.....	£35.96 (EF)
M Cooper.....	£284.05 (EF)
D A Jenkins Salary.....	£285.54
Expenses.....	£138.95

**10. ANY OTHER URGENT BUSINESS**

Mrs J Croucher requested that the mound in the play area be repaired now spring is here. The Clerk is to contact JFDI Groundcare Services

There being no further business the Chairman closed the meeting at 9.00pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 15<sup>th</sup> May 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs H Gosbee and 2 members of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Roger Manning and Cllr John Smith.

**2. ELECTION OF CHAIRMAN**

Mr J Beech confirmed his willingness to serve for a further year as Chairman. It was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously that Mr J Beech be re-elected as Chairman.

**3. ELECTION OF VICE CHAIRMAN**

Mrs A Holroyd confirmed that she is willing to serve a further term as Vice-Chairman. It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously that Mrs A Holroyd be re-elected as Vice-Chairman.

**4. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)**

There were none at this time.

**5. MINUTES OF THE PREVIOUS MEETING**

Page 1506 was amended to read Page 1505. The acceptance of the minutes then took place being proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously.

**6. MATTERS ARISING FROM THOSE MINUTES**

Queen's Diamond Jubilee:

The next meeting will take place on Wednesday 23<sup>rd</sup> May at 7pm. The framework of events is in place, but there is still a lot of detail to finalise for the garden party to be held at Frittenden House. Mr J Beech has approached the authorities at 'Larchmere' who were unaware of the events taking place, but are very interested and hope to be involved.

Planning:

The owner of Rockdene, Rocks Hill, Mr Vas, introduced himself and gave a brief background to his retrospective planning application which had been discussed by the Parish Council at the April meeting. Mr Vas was interested to know why this had been recommended for refusal by the Parish Council. Mr M Cooper explained the reasoning behind the decision, but stressed that the ultimate decision lay with the Borough Council.

Any Other Business:

The Clerk has spoken with JFDI Groundcare Services who will complete the work on the mound as soon as the weather allows.

7. **MATTERS ARISING FROM THE ANNUAL PARISH ASSEMBLY**

Dog Control on Public Land/Rights of Way

The issue of providing bags to clear up dog mess, raised by Mr Gordon Bridges, was discussed. The Chairman has contacted TWBC who stated that this is not a Borough, issue although they can provide signage and dog waste bins. However, these would have to be emptied by a hazardous waste collector at some considerable cost. It was agreed that the obligation is on the dog owner, however, there is a willingness to provide bags to be available in the shop and on the Parish Field.

Mr R Latham had requested that the play area is fenced to prohibit dogs soiling the area. This has been discussed previously. However, it was agreed, after much discussion, to explore fencing options.

Mrs N Aldhouse reported that a dog walker had recently spoken with her regarding overgrown and/or obstructed footpaths. The Chairman stated that the Footpaths Officer, Jonathon Bibby, has recently walked the path from the village to Sand Lane which is clear and accessible. Mrs J Croucher reported that the path at Dig Dog Lane is not dog or person friendly, and the signage is poor. Mr Bibby has informed the Chairman that landowners are under no obligation to make stiles dog friendly. It was suggested Mr D Hooker, the village footpath representative, should be approached regarding signs. The Chairman is keen for a small notice to be erected requesting owners and dogs to keep to the footpath by authority of the Parish Council.

8. **ACCOUNTS FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2012**

All Councillors had previously been sent a copy of the accounts for the Year ending 31<sup>st</sup> March 2012. The Clerk confirmed that the accounts had been reviewed earlier in the year by Mr M Cooper and that Mr B Millard had recently performed an internal audit. It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to approve the accounts for the year ending 31<sup>st</sup> March 2012.

The Clerk read the annual governance statement to all members. It was proposed by Mrs A Holroyd, seconded by Mr L Gosbee and agreed unanimously to approve the Statement of Assurance.

9. **ROAD REPORT**

Mr L Gosbee stated that Highways had dealt quickly and efficiently with the fallen tree at Satins Hill that had been reported to him by Mr M Cooper. Potholes are still ongoing and will be dealt with. The road erosion at Dig Dog Lane is to be investigated by Highways. The damage to Buckhurst Bridge is due to be repaired at the end of May. However, this will necessitate the closure of the road.

10. **PLANNING**

Applications:

TW/12/01143 **Orange Tree Cottage, Rocks Hill** – Single-storey side extension

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to recommend APPROVAL

TW/12/01281 **Broad Oak House, Mill Lane** – LBC: Replacement of 12 casement windows

It was proposed by Mrs A Holroyd, seconded by Mrs H Cullingworth and agreed unanimously to recommend APPROVAL

TW/12/01318 **Newlands, Sand Lane** – Single storey side extension incorporating conversion of garage

It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously to recommend APPROVAL

Decisions:

TW/12/00816 **Pearsons Cottage/Oakleaves Cottage, Cranbrook** – Alterations to both cottages to form one dwelling.

Permission **GRANTED**

Correspondence:

The Chairman has been contacted by Mr Nick Bolton with regard to a parcel of land he owns at the rear of the Memorial Hall. Further, more detailed, information is awaited.

**11. CORRESPONDENCE**

CAB:

Follow up re CAB Bus

St. Mary's Church:

An invitation to a Jubilee Service with a request to take something that symbolises the organisation. The Chairman asked for ideas for this.

**12. FINANCE**

It was proposed by Mrs H Cullingworth, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

Frittenden Memorial Hall.....	£30.00
Hop Engineering.....	£117.36 (EF)
FGS Agri Ltd.....	£162.00 (EF)
Frittenden Sports, Cricket & Social Club.....	£1500.00 (EF)
Stationery Express.....	£34.73
JFDI Groundcare Services.....	£99.50
Aon Limited.....	£1600.10
D A Jenkins Salary.....	£265.14
Expenses.....	£237.19
B Millard.....	£50.00
Transport Accessibility Group.....	£12.00

The first instalment of the precept amounting to £4400.00 has been received. The Chairman offered his thanks to Mr L Gosbee who has donated the sum of £81.50 following the sale of a charity sheep.

**13. ANY OTHER URGENT BUSINESS**

Mr L Gosbee reported that Dr Khan has left the Staplehurst Health Centre and is to be replaced by an advanced nurse practitioner.

The Chairman stated that the Mayor elect John Smith is to attend a church service on 22<sup>nd</sup> July 2012. It was agreed that an invitation to an appropriate event in the village should be bestowed to the Mayor. Mr M Cooper suggested the Beer Festival as an appropriate event.

Mrs J Croucher queried the issue of insurance for the Jubilee celebrations. The Chairman and the Clerk are to discuss this matter.

The next meeting of KALC, to take place in Paddock Wood on 29<sup>th</sup> May 2012, is to include items concerning Neighbourhood Plans and Empowering Communities. The Chairman and Mr M Cooper are to attend along with Mrs A Holroyd.

There being no further business the Chairman closed the meeting at 9.12pm



A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 19<sup>th</sup> June 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk) & Mrs H Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr Lelean.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Queen's Diamond Jubilee:

The Chairman reported that the weekend celebrations were fantastic. All those involved were thanked for their contribution. On behalf of the Parish Council the Chairman has written a letter of thanks to Barbara Dunn, and the Bone family for the beacon. The Cricket Club match held on Tuesday was also a good event. The celebrations brought everyone together, and a good time was had by all.

Any Other Business:

The Clerk has written to JFDI Groundcare Services regarding the state of the field. A reply is awaited.

Matters Arising from Annual Parish Assembly:

The Clerk is still to explore fencing options for the play area. The Chairman stated that a sign instructing dog owners to keep their dogs under control on the footpath is yet to be erected.

Any other Urgent Business:

Mr M Cooper and Mrs A Holroyd had attended the KALC meeting on 29<sup>th</sup> May 2012 but had found this disappointing. The meeting did not address the issues on Neighbourhood Plans or Empowering Communities as expected. The Chairman has been charged with the task of asking TWBC what help they will give the Parishes with regard to these issues.

**5. CODE OF CONDUCT AND LOCALISM ACT 2011**

The Clerk has received correspondence from TWBC and KALC regarding new arrangements for Member Conduct under the Localism Act 2011, replacing the Standards framework. This is currently due to come into effect from 1<sup>st</sup> July 2012. A number of codes are in existence including one from NALC and another being the Kent Code. TWBC have asked Parishes to consider whether in principle the Parish Council should adopt the same code as TWBC; and if the Borough adopts the Kent Code the Parish Council intends to adopt or are adopting the Kent Code, the NALC Code or another Code. It was proposed by Mr J Beech, seconded by Mrs A Holroyd and agreed unanimously that, in principle, the Parish Council should adopt the same code as the Borough and if the Borough adopts the Kent Code the intention is to do the same. The Clerk is to notify TWBC.

Mr M Cooper suggested that the Code should be kept as brief as possible.

6. ROAD REPORT

Mr L Gosbee reported that all pot holes have been repaired as far as he is aware. The repairs to Buckhurst Bridge will not commence until late July due to the correct bricks being sourced. The grass verges will be cut once, between 1<sup>st</sup> June and 31<sup>st</sup> July, in an effort to reduce costs. Mr L Gosbee confirmed that he has cut the grass along the footpath to Laundry Lane following complaints regarding the height of the vegetation in the area.

7. PLANNING

Applications:

TW/12/01038 **Tile Barn Cottage, Ayleswade Lane, Headcorn** – Change of use from 2 dwellings into 1 with associated alterations, refurbishment and extensions; Replacement vehicular/pedestrian access

TW/12/01039 **Tile Barn Cottage, Ayleswade Lane, Headcorn** – LBC: Change of use from 2 dwellings into 1 with associated alterations, refurbishment and extensions; Removal of existing extension

It was proposed by Mrs N Aldhouse, seconded by Mr L Gosbee and agreed unanimously to recommend APPROVAL for the same reasons as the initial application.

TW/12/01431 **Lowlands Farm, Sand Lane** – LBC: Partial demolition and reconstruction of rear wall to detached garage

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to recommend APPROVAL as this needs to be repaired

TW/12/01539 **2 Knoxbridge Cottages, Knoxbridge** – Replacement single storey rear extension and two storey side extension with Juliette balcony to rear. Detached double garage

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to remain NEUTRAL

TW/12/01569 **Cherry Tree Farm, Mill Lane** - Replace existing polytunnel with barn

It was proposed by Mr L Gosbee, seconded by Mr M Cooper and agreed unanimously to recommend APPROVAL in support of the farming community

Decisions:

TW/12/00842 **Rockdene, Rocks Hill** – Retrospective – open bay garage building and shed

Permission REFUSED

TW/12/01038 **Tile Barn Cottage, Ayleswade Lane, Headcorn** – Change of use from 2 dwellings into 1 with associated alterations, refurbishment and extensions; Replacement vehicular/pedestrian access

Permission GRANTED

TW/12/01039 **Tile Barn Cottage, Ayleswade Lane, Headcorn** – LBC: Change of use from 2 dwellings into 1 with associated alterations, refurbishment and extensions; Removal of existing extension

Permission GRANTED

TW/12/01318 **Newlands, Sand Lane** – Single storey side extension incorporating conversion of garage

Permission GRANTED

Correspondence:

Mr M Cooper declared a non pecuniary interest in the following item:

It was noted that following a decision by TWBC to refuse a planning application at Gould Farm, Mill Lane there has been some negative discourse, and underlying tensions, between the owners and their immediate neighbours. The Parish Council have been asked by the latter to record this lest any future planning application, submitted by either party, causes controversy.

The Chairman has received an email from Keith Trowell at TWBC notifying him that the Hatchin' Tan hearing has had to be postponed due to the key witness, Karen Broom, being off work due to a broken ankle.

**8. CORRESPONDENCE**

KCC:

Formal notice of Preparation of Minerals & Waste Local Plan – MC

TWBC:

Confirmation of Family Fun Day in Frittenden 14<sup>th</sup> August

Kenward Trust:

Summer newsletter

Audit Commission:

Appointment of external auditor 2012/13

Website Emails:

Resident Anna Maria re enjoyment of Jubilee events

From unknown person re village life – Clerk to reply

**9. FINANCE**

It was proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Cory Environmental.....	£9.60
JFDI Groundcare Services.....	£99.50
S T Support.....	£120.00
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.....	£183.56
Expenses.....	£0.90
Expenses.....	£114.30 (QDJ)
Brooks Marquee Hire.....	£462.00 (QDJ)
Mrs D da Gama Campos.....	£77.99 (QDJ)
Eon Direct Debit.....	£17.36

A sum amounting to £366.61 has been received in cash from the Jubilee Committee following takings on the day of the events.

**10. ANY OTHER URGENT BUSINESS**

Mr L Gosbee reported on the Headcorn Aerodrome Consultative Committee meeting held today:

- More women are being trained as pilots
- The Aerodrome is taking place in the Olympic torch event with a flypast at Leeds Castle
- A Douglas Bader day is being held on 5<sup>th</sup> August
- A Jubilee Beerfest and BBQ for pilots, open to the public, will be held on 28<sup>th</sup> July

- A complaint has been received from a Smarden resident, outside of the 2 mile zone, regarding low flying aircraft
- Following uninvited guest landing at the Aerodrome a Belgian pilot is to appear at Canterbury Court today

Mr J Beech reported that following a change in the Tennis Club committee he is to attend a meeting on Thursday to discuss the play area screening and financial Parish Council support towards stabilising some of the upright fencing posts. The gap between the South side of the court and the hedge is currently overgrown. It was agreed that the Chairman should engage Simon Holloway to cut back the vegetation. Mr L Gosbee suggested that a padlock be put on the tennis court gate to prohibit children from entering the court.

The Chairman has been invited to the Age Concern AGM by Jill Martin, to be held at 3.30pm on 20<sup>th</sup> June 2012. Unfortunately, he is unable to attend. No other Councillors were available to replace him.

Mrs H Cullingworth reported a damaged manhole cover in The Street. Mr L Gosbee is to view and report to Highways.

There being no further business the Chairman closed the meeting at 8.50pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 17<sup>th</sup> July 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk) & Mrs H Gosbee and 4 members of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs J Croucher.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mr L Gosbee declared a non pecuniary interest in item 6, Planning as application 12/01747 Great Hungerden Farm, Green Lane, adjoins his land.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mr M Cooper and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Queen's Diamond Jubilee:

The Chairman confirmed a grant of £470 from TWBC has been received.

Any Other Business:

Following the termination of the maintenance contract by JFDI Groundcare Services, KCC Landscape Services have stepped in to cover the contracts for the remainder of the season.

Matters Arising from Annual Parish Assembly:

The Clerk has investigated various fencing options for the play area. Mrs N Aldhouse and Mrs H Cullingworth have agreed to form a sub committee to progress this project further. The Chairman confirmed that the sign reminding owners that their dogs are not to run free in the play area will be erected on the tennis court fencing when the work is complete.

Code of Conduct:

The Clerk has spoken to Paul Cummins, TWBC Monitoring Officer, who has stated that as the Parish Council will not meet again until September 2012 the new Code of Conduct should be adopted before that date. As it is expected that TWBC will almost certainly adopt the Kent Code it was proposed by Mr J Beech, seconded by Mr M Cooper and agreed unanimously to adopt the Kent Code of Conduct.

Any Other Business:

The Chairman confirmed that he has spoken to Simon Holloway with regard to cutting the hedge at the rear of the tennis court. This will be completed in due course. The Chairman has attended a meeting with the Tennis Club Committee to discuss screening. It had previously been agreed by the Parish Council, (Minute Page 1430), to use the additional grant of £1000 from KCC Playbuilder for planting and screening of the Play Area from the tennis court. The total cost of the new court fencing is £2040. It was proposed by Mr J Beech and seconded by Mrs A Holroyd to assist the Tennis Club with £750 out of capital and £800 from the Play Area grant, amounting to £1550 in total. This was agreed unanimously.

## 5. ROAD REPORT

Mr L Gosbee confirmed that a pothole in Sand Lane has been reported. A pothole outside Tanyard, Cranbrook Road was also noted. A resident of Cresslands, Knoxbridge has reported a large dip in the road outside of the property causing vibration from lorries. Mr L Gosbee has reported this to Highways. Mr L Gosbee stated that Buckhurst Bridge is not to be repaired this month; fly tipping in Sand Lane has been reported; and the verges have been cut. Mr J Beech advised of potholes outside of the Memorial Hall and Larchmere. Mr M Cooper stated there is a blocked drain outside of Maplehurst and Mrs H Cullingworth noted the same at Chestnut Close. Mr L Gosbee is to report these issues to Highways.

## 6. PLANNING

### Applications:

TW/12/01747 **Great Hungerden Farm, Green Lane** – Conversion of bullock lodge to 3 dwelling units and erection of single storey building for parking and storage, conversion of stables to holiday let, rebuilding of twin kiln Oast to form a dwelling with retention of cart lodge as garage, associated landscaping.

The Chairman invited members of the public to speak on this application.

Following much discussion it was proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously to recommend APPROVAL. The development of the existing farm buildings into dwelling units will increase and improve the mix of housing stock in the village whilst retaining the architectural heritage. Councillors took into consideration the concerns of local residents with regard to the holiday let; however, they felt that the size of the unit in a rural environment would not cause undue noise or harm. If the application is approved by the Borough Council, Councillors would wish the concerns raised by residents regarding the impact to them during the construction period to be considered.

### Decisions:

TW/12/01143 **Orange Tree Cottage, Rocks Hill** – Single storey side extension

Permission GRANTED

TW/12/01281 **Broad oak House, Mill Lane** – LBC: Replacement of 12 casement windows

Permission GRANTED

TW/12/01431 **Lowlands Farm, Sand Lane** – LBC: Partial demolition and reconstruction of rear wall to detached garage

Permission GRANTED

### Correspondence:

Two letters of objection and one letter in support of application 12/01747 have been received.

## 7. CORRESPONDENCE

Kent Highways:  
Information on vegetation

TWBC:  
Standards Committee Annual Report 2011/12

Action with Communities in Rural Kent:  
Oast to Coast Summer magazine

JFDI Groundcare Services:  
Notice of termination of contract

KCC Landscape Services:  
Grounds Maintenance contracts quote for remainder of season

**8. FINANCE**

The Cricket Club have thanked Mr M Cooper for a donation of £1500 from the Equipment Fund.

The Chairman stated that a circular seat ordered in commemoration of the Queen's Diamond Jubilee is still to be paid for.

It was proposed by Mrs N Aldhouse, seconded by Mrs C Cullingworth and agreed unanimously to pay the accounts as follows:

Frittenden Memorial Hall.....	£15.00
Mr M Cooper.....	£80.00 (EF)
Hop Engineering.....	£193.39 (EF)
Cory Environmental.....	£28.80
D A Jenkins Salary.....	£242.20
Expenses.....	£54.26
Mr I Jauncey.....	£38.40 (QDJ)
Eon Direct Debit.....	£16.80

**9. ANY OTHER URGENT BUSINESS**

There was none.

There being no further business the Chairman closed the meeting at 9.04pm

A meeting of the Parish Council was held at The Wagon Lodge, Mill lane Frittenden, on Tuesday 21<sup>st</sup> August 2012 at 7.30pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice Chairman)  
Mr M Cooper  
Mrs J Croucher  
Mr L Gosbee

In Attendance: Mr Howard Lilley

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs N Aldhouse, Mrs H Cullingworth, and Mrs D Jenkins

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mrs J Croucher declared a non-pecuniary interest.

**3. PLANNING**

It was proposed by the Chairman and unanimously agreed that Mr Beech would prepare minutes of the meeting in the absence of the Clerk.

Correspondence

The Chairman summarised the background to the issue of the land at the rear of the Village Hall, and the recent exchange of correspondence with Mr Bolton, all of which had been circulated to Members of the Parish Council. Mr Bolton owns a parcel of agricultural land outside the limits to built development, which extends from Street Farm Oast to the end of Weald View. There is a right of way along the track beside the Memorial Hall, but the track is owned by the Memorial Hall. He has previously raised the development of the land in 2004, and was told by the PC that housing on this land would be opposed. Mr Cooper noted that the 2004 letter from Mr Bolton's agent was a fairly typical and reasonable commercial enquiry. It is understood that Mr Bolton now wishes to build up to three private houses, including one for himself, and to donate some land for other uses for the Village relating to the Village Hall, to residents of Weald View or for affordable housing.

The Chairman thanked Mr Lilley for providing information on the 2004 correspondence. He stressed that no planning application has been made in respect of Mr Bolton's land, and that the purpose of tabling the item was to allow the PC to note the recent exchange of correspondence, and to agree how to respond. It was noted that in the dialogue this year with Frittenden PC and TWBC, Mr Bolton's proposals have been presented primarily as an affordable housing or village benefit scheme. In his Email to Jenny Hudson on 1<sup>st</sup> August Mr Bolton had begun with the words "Thank you for your email in response to the interest expressed by the Frittenden Parish Council in building Low Cost Housing on part of our field". It was agreed that a developer may be expected to try and sell his proposal to the best of his advantage, but it is not true to state that the PC aspires to build affordable housing on Mr Bolton's land. It was felt that the Chairman's Emails of 30<sup>th</sup> July and 2<sup>nd</sup> August were quite clear, but that the Parish Council should still correct Mr Bolton's assertion.

The Parish Council noted that any proposed development on the land in question would be highly controversial. If TWBC was minded to consider such a possibility, the PC had a duty to the whole village and its needs, and would need to take into consideration all the possible pros and cons. The Parish Council would need to have, and be seen to have, a position of strict neutrality from the outset.

It was Proposed by Mr Gosbee, and Seconded by Mrs Holroyd, and agreed that:

- 1) The Decision taken by the PC in 2004 be noted,
  - 2) That the Clerk be instructed to reply to Mr Bolton, enclosing a copy of the 2004 letter, and reminding him that the Parish Council is not expressing an interest in building low cost housing on part of his field.
  - 3) That TWBC be advised of the PC's view on this matter.
- (Mrs J Croucher did not vote)



Applications:

TW/12/02240: Knoxbridge Farm, Knoxbridge

Change of use of land from agriculture to siting of additional solar panels to provide electricity for poultry unit

It was proposed by Mr M Cooper and seconded by Mrs J Croucher and agreed unanimously to remain NEUTRAL

**4. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

Janet Highwood.....	£65.70 (QDJ)
Gala Tents.....	£336.90 (EF)
Stationery Express.....	£20.24
Mr M Cooper.....	£9.60 (EF)
Frittenden Tennis Club.....	£1550.00

**5. ANY OTHER URGENT BUSINESS**

Mrs J Croucher reported that there had been an occasion recently when travellers with horses arrived on the Parish Field. The entrance had been temporarily obstructed. It was agreed to monitor the situation, and if it happened again then action would need to be taken.

Mr Beech reminded those members who had not done so, to return their Disclosures of Pecuniary Interest forms to the Parish Clerk as soon as possible.

There being no further business the Chairman closed the meeting at 8.20pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 18<sup>th</sup> September 2012 at 8.00pm.

Present were: Mrs N Aldhouse  
Mr M Cooper (In the Chair)  
Mrs J Croucher  
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk) and 4 members of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr J Beech (Chairman), Mrs A Holroyd (Vice Chairman) & Mr L Gosbee.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mrs J Croucher declared a non pecuniary interest in item 5.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the July minutes took place being proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously. The acceptance of the August minutes took place being proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Matters Arising from Annual Parish Assembly:

Mrs N Aldhouse and Mrs H Cullingworth are continuing to investigate fencing for the Play Area.

**5. LAND AT REAR OF MEMORIAL HALL**

The Clerk reported that an email had been received from Jenny Hudson at TWBC confirming that a meeting is to take place on Friday 28<sup>th</sup> September 2012 between herself, Deborah Dixon, Mr Nick Bolton and possibly West Kent Housing Association at the site in question.

**6. ROAD REPORT**

The Clerk reported, on behalf of Mr L Gosbee, that a salt bag has been requested to be placed in Dig Dog Lane as in previous years. This is to be chased as no acknowledgement has been received. A request for the storm drains to be cleared in Mill Lane, Biddenden Road and The Street, to reduce the risk of flooding, has been made. A pothole outside Larchmere has not yet been repaired. The repairs to Buckhurst Bridge are now complete.

Mrs J Croucher stated that the potholes have been filled and new storm drains have been inserted along The Street. New kerb stones have also been put in outside Pearson's Cottage.

**7. PLANNING**

Applications:

TW/12/02349 **1 Gordon Cottages, Knoxbridge** – Conversion of integral garage to reception room

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain NEUTRAL

TW/12/02422 **Great Hungerden Cottage, Green Lane** – LBC: Internal alterations to stair handrail and banister; replacement of soleplate to west wall of dining room with associated timber frame repairs, together with lowering of the dining room floor by 230mm including new breathable limecrete slab

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to remain NEUTRAL

Decisions:

- TW/12/01569    **Cherry Tree Farm, Mill Lane** – Replace existing polytunnel with barn  
Permission GRANTED
- TW/12/01602    **Marshwick, Mill Lane** – LDC: Internal alterations, raising of existing flat roof and construction of porch to replace existing  
  
WITHDRAWN
- TW/12/01747    **Great Hungerden Farm, Green Lane** – Conversion of bullock lodge to 3 dwelling units and erection of single storey building for parking and storage, conversion of stables to holiday let, rebuilding of twin kiln Oast to form a dwelling with retention of cart lodge as garage, associated landscaping.  
  
Permission REFUSED

Correspondence:

There is none.

**8. CORRESPONDENCE**

**KCC:**

Public Right of Way Definitive Map consultation  
Household Waste Recycling Centre changes  
Public Footpath WC256 part diversion confirmed order

**Audit Commission:**

Notice of appointment of external Auditor 2012/13

**Disabled Go:**

Tunbridge Wells Access Guide

A letter had been received from Mr & Mrs R Latham regarding an overgrown hedge from a property adjoining the Parish Field. Mr M Cooper is to speak with the owner.

**9. FINANCE**

The Clerk reported that the Annual Return had been audited and returned with no matters for concern.

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Audit Commission.....	£162.00
Direct Technical Services.....	£84.12
Cory Environmental.....	£9.60
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary. ....	£267.70
Expenses.....	£6.00
Eon Direct Debit Aug.....	£17.36
Eon Direct Debit Sep.....	£17.36

**10. ANY OTHER URGENT BUSINESS**

Councillors were reminded that a Civic Service is to take place at St. Mary's Frittenden on Sunday 23<sup>rd</sup> September 2012, followed by refreshments in the School Hall. It was agreed the Clerk should purchase flowers for the Mayoress.

Mrs H Cullingworth had been approached by Mrs Rosie Croucher regarding the exorbitant sum payable to TWBC for collection of large unwanted items. The Clerk is to write to the Borough Council regarding this. Mrs H Cullingworth also mentioned that a couple of burglaries have taken place in the village recently. Residents are encouraged to report all crimes, however large or small.

Mr G Bridges commented that he too has been in touch with TWBC regarding cleaning and replacing storm drains. He had been led to understand that 5 drains were to be replaced, but only 4 had been done. Mr Bridges also noted there had been an oil theft in the village.

Mr Lelean reported that Buckhurst Bridge has been scraped since the repair, due to large vehicles crossing. Councillors commented that as there is no other way for Farmer's to access their fields it would be unfair to stop them from using the bridge.

There being no further business the Chairman closed the meeting at 8.45pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 17<sup>th</sup> October 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs N Aldhouse  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk), Adam Osborn (Community Warden) Mrs Hazel Gosbee and 1 member of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs A Holroyd (Vice Chairman) & Cllr. John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mrs J Croucher declared an interest in item 8.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the September minutes took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Land at rear of Memorial Hall:

The Chairman reported that he has received a number of emails from Jenny Hudson and Deborah Dixon, following their meeting with Mr Nick Bolton, which states that for various planning reasons, including the site being controversial, the land is not a viable proposition for housing. The only access would be across land owned by the Memorial Hall, whose permission would have to be sought, and which Highways are unlikely to approve. The Chairman has since been contacted by Mr Bolton, despite a request that any communication with the Parish Council is referred via the Clerk, who told him he is withdrawing his offer of land for affordable housing. Mr Bolton also remarked that he had an issue with the August minutes. However, the Clerk has not received any correspondence with regard to this.

Correspondence:

Mr M Cooper stated that he had not spoken with the owner of the hedge protruding onto the playing field as the Chairman had already approached them. Mr J Beech confirmed that the hedge does need cutting back, but many years of growth, pre current owners, would leave the hedge brown and thin if cut back too severely. The rubbish bin could be moved out of the hedge for convenience, and a light cutting back by a tractor could take place. Mrs J Croucher believed that the hedge has already been cut by a tractor flail.

Any Other Business:

The Chairman reported that the Civic Service held at St. Mary's Frittenden had gone very well.

**5. PLAY AREA**

Mrs J Croucher stated that she has completed last months play inspection and there are a number of issues. The rope on the mound leading up to the slide has been cut, probably by a strimmer, and needs replacing. The covering panel on the bottom edge of the small slide has been broken off, exposing the metal underneath. It is likely the whole panel will have to be replaced. The Clerk reported that Maria Cook is to carry out the annual inspection in November. It was decided to wait for Maria to carry out the inspection before replacing the damaged items.

Mrs N Aldhouse reported that she had seen a lot of dog mess in the play area when she had visited today. Adam Osborn asked for any names of dog owners allowing this to happen be referred to him.

Mrs N Aldhouse and Mrs H Cullingworth have received various quotes for the fencing of the play area ranging from £965 to £4221; these figures do not include gates or labour. The Clerk suggested contacting Cranbrook Fencing who had installed the fencing around the previous play equipment. It was agreed that the higher quote for metal fencing is too costly. Adam Osborn suggested contacting Community Payback regarding the installation of any agreed fencing. Mrs Aldhouse and Mrs Cullingworth are to report back to the next meeting following further research.

**6. HEACORN AIRFIELD CONSULTATIVE COMMITTEE**

Mr L Gosbee reported that he had attended a meeting on 9<sup>th</sup> October 2012 where the following had been reported:

The Jubilee flypast, and torch bearing, at Leeds Castle had been a success, despite the weather; there has been one complaint regarding noise from a resident of Smarden, who does not live within the flight path; the IMS model aircraft exhibition is to be held at Headcorn Airfield on 14/15<sup>th</sup> September 2013 instead of the Hop Farm, it is expected to attract up to 6,000 visitors; the War Museum is to open on Saturdays as well as Sundays next year and is to include a V1 bomber aircraft to view; the next meeting will take place on 26<sup>th</sup> February 2013.

**7. ROAD REPORT**

Mr L Gosbee reported that a large salt bag will be delivered to Dig Dog Lane, as in previous years. There has been some fly tipping in Staplehurst Road which has subsequently been collected. Mrs J Croucher stated that there has also been fly tipping in Sand Lane. This will be reported if it hasn't already been removed. There are currently no potholes to be reported. Mr L Gosbee is to investigate the possibility of a delivery of sand bags as the ground is already extremely wet and is likely to get worse over the coming months. Mrs J Croucher reported that a new salt bin has been sited at the junction of Sand Lane and Dig Dog Lane. Mr M Cooper requested the drain outside Maplehurst Mill, which has vegetation growing out of it, is cleared before the winter.

The Chairman congratulated Mr L Gosbee on the work he has done in getting all the potholes filled as well as other highways matters accomplished in the village.

**8. PLANNING**

Applications:

12/02652/HOUSE **4 Weald View, Cranbrook Road** – Creation of off-street parking

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to Recommend APPROVAL

12/02717/HOUSE **1 Ian Cottages, Knoxbridge** – Extension of Time – Alterations to outbuilding to form first floor accommodation Mrs H Cullingworth (Planning permission TW/09/03386 refers)

It was proposed by Mr H Cullingworth, seconded by Mrs N Aldhouse and agreed unanimously to remain NEUTRAL

Decisions:

TW/12/02240 **Knoxbridge Farm, Knoxbridge** – Change of use of land from agriculture to siting of additional solar panels to provide electricity for poultry unit

Permission GRANTED

TW/12/02422 **Great Hungerden Cottage, Green Lane** – LBC Internal alterations to stair handrail and banister; Replacement of soleplate to west wall of dining room with associated timber frame repairs, together with lowering of the dining room floor by 230mm including new breathable limecrete slab.

Permission GRANTED

Correspondence:

Notice of Appeal against an Enforcement Notice for a 15 – bay open garage building by Mr Neil Vas at TN17 2BJ. It was agreed that a member of the Council will attend once the date has been notified.

Email from Keith Trowell TWBC Legal Services confirming the granting of a High Court Injunction against Mr Brazil & Others at The Hatchin’ Tan, Grandshore Lane. Mr J Beech reported that the occupants will be given 9 months to vacate the site will, with a further month afterwards to clear the ground. Within that timeframe TWBC will do all they can to find alternative accommodation for the families.

The Chairman reported that along with Mr M Cooper he had attended a Gypsy Awareness training course on 16<sup>th</sup> October 2012. Unfortunately, this was not a very useful meeting in relation to the forthcoming consultation exercise planned.

Mrs N Aldhouse reported that she had been approached by residents of Tolehurst, Knoxbridge with concerns that an area of land adjacent to their boundaries had been marked out. The Parish Council is unaware of any application outstanding.

**9. CORRESPONDENCE**

KCC:  
Vegetation clearance works request

CAB:  
Review of mobile services

Craigdene:  
Annual Play Area Inspection notice

Cllr John Smith:  
Apologies and thank you letter for hosting civic service

Cranbrook & Sissinghurst PC:  
Community Transport meeting invitation

ACRK:  
Annual Summary 2011/12  
Oast to Coast Magazine

Kent High Weald Partnership:  
Free Trees initiative

**10. FINANCE**

It was proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously to pay the accounts as follows:

E S Hunter.....	£170.00 (EF)
Friends of Frittenden School.....	£85.00 (EF)
Elliot Bell Ropes.....	£1261.84 (EF)
L J Gosbee.....	£50.00
Frittenden Memorial Hall.....	£15.00
S B Holloway.....	£190.00
D A Jenkins Salary. ....	£254.95
Expenses.....	£26.20
Eon Direct Debit Oct.....	£16.80

The Clerk reported that the second instalment of the precept amounting to £4400 has been received from TWBC.

**11. ANY OTHER URGENT BUSINESS**

Mr L Gosbee reported that Staplehurst Medical Centre has recently lost 3 Nurses and 1 Doctor, and 1 Doctor is currently taking a probationary post. Malling Health's contract to run the centre is up for tender in April 2013. New tenders will be sought; however, funding is to be reduced by 30%. Mr L Gosbee has spoken with the Chairman of Staplehurst Parish Council regarding a public meeting with the Health Centre. A provisional date for this is 26<sup>th</sup> November 2012. Mr L Gosbee also reported that a talk on oncology will take place at the Health Centre on 21<sup>st</sup> November 2012 at 7.15 pm.

The Chairman noted that the Parish Guide is need of updating. The Clerk is to action this.

The Chairman reported that from 29<sup>th</sup> September 2012 the Department for Communities & Local Government has introduced new legislation called 'Communities Right to Bid'. This means that if a public or private building or piece of land is being sold, and the loss of that amenity would have a detrimental effect on community life, a village has the right to first refusal as long as the building/land has been registered first. The process and criteria for registration is to be investigated.

The Chairman reported that a resident living at the end of Park Wood Lane has raised concerns regarding nuisance noise and movement from the traveller site on the Lane. Letters are to be written to Staplehurst Parish Council, Maidstone Borough Council and Helen Grant MP regarding the unauthorised occupation at Park Wood Lane.

There being no further business the Chairman closed the meeting at 9.07pm



A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 20th November 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mrs N Aldhouse  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr M Cooper, Cllr Roger Manning & Cllr. John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the October minutes took place being proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously. It was noted that Page 1523 Correspondence paragraph 4 'Tolhurst' is spelt 'Tolehurst'.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Area:

The Chairman reported that Maria Cook has completed the annual inspection of the play equipment. The slide will need a temporary repair to make it safe until permanent repair is made. Once the inspection report is received the Clerk is to order the necessary replacement parts and employ an installer to carry out the work. Mrs J Croucher, who attended the inspection along with the Chairman, stated that some metal stakes protruding from the ground adjacent to the sleepers edging the car parking area are in need of immediate attention. The Chairman had previously used an angle grinder to cut similar stakes in this area. The Chairman will attend to this.

Mrs H Cullingworth and Mrs N Aldhouse are continuing to investigate play area fencing. Mr L Gosbee had previously sent an email to all Councillors proposing stock fencing surrounded by hedging being a much cheaper option, and a good barrier to prevent dogs entering the area. Mrs H Cullingworth has visited a play area site in Cranbrook with metal hoop topped fencing, but a lower height than had been suggested at the previous meeting, which worked well. Quotes are to be sought and presented at a future meeting. It was agreed that the Clerk contact Cllr Manning to ask if there is a possibility that his Members Grant can be applied for towards this project.

Correspondence:

It was reported that the Brazil's have vacated The Hatchin' Tan site, Grandshore Lane. Although the caravans have been removed the site is yet to be cleared.

Any Other Business:

The Clerk reported that following a breach of planning at Park Wood Lane, notification has been received from MBC that enforcement action is to be taken.

**5. ANNUAL BUDGET**

The Clerk had previously distributed to Councillors budget papers and the precept proposal for the year 2013/2014. There will be a slight overspend in the current years budget which can be covered from a surplus in the current account. With this in mind next years budget has been increased by 9.16% on the previous year's budget. However, due to a surplus current account balance, and a balance of just under £10k in the Capital Account, it is recommended that the precept for the year 2013/14 remain at £8,800. Councillors are minded to propose the precept to remain at £8,800. This will be formally agreed at the next meeting.

## 6. NEXT YEAR'S MEETING DATES

The following dates for the 2013 meetings were suggested. The Clerk requested Councillors review these and advise her of any clashes with other village organisations, by email. The Clerk will then book the Memorial hall accordingly:

Tuesday January 22 <sup>nd</sup>	Tuesday February 19 <sup>th</sup>	Tuesday March 19 <sup>th</sup>	Tuesday April 16 <sup>th</sup>
APA Tuesday May 14 <sup>th</sup>	Tuesday May 21 <sup>st</sup>	Tuesday June 18 <sup>th</sup>	Wednesday July 17 <sup>th</sup>
Tuesday September 17 <sup>th</sup>	Wednesday October 16 <sup>th</sup>	Tuesday November 19 <sup>th</sup>	Tuesday December 10 <sup>th</sup>

## 7. ROAD REPORT

Mr L Gosbee reported that he has reported the blocked drain at Maplehurst but is not sure if it has been cleared yet. A salt bin has been placed in Sand Lane and also at Bettenham. There has been an increase in fly tipping, rubbish in London Lane and Bettenham have been reported. Mrs N Aldhouse stated there is rubbish in the hedge in Grandshore Lane. Mr L Gosbee is to report this.

## 8. PLANNING

### Applications:

12/03021/HOUSE **3 Folly Cottages, Mill Lane** – Demolition of outhouse and construction of a 2-storey side extension

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to Recommend APPROVAL as this is a modest extension which will enhance and reinstate a property that has fallen into disrepair.

### Decisions:

TW/12/01539 **2 Knoxbridge Cottages, Knoxbridge** – Replacement single storey rear extension and two storey side extension with Juliette balcony to rear. Detached double garage

Permission GRANTED

TW/12/02349 **1 Gordon Cottages, Knoxbridge** – Conversion of integral garage to reception room

Permission GRANTED

TW/12/02652 **4 Weald View, Cranbrook Road** – Creation of vehicle crossover and off-street parking

Permission GRANTED

TW/12/02717 **1 Ian Cottages, Knoxbridge** – Extension of Time – Alterations to outbuilding to form first floor accommodation (Planning permission TW/09/03386 refers)

Permission GRANTED

### Correspondence:

Notice of hearing date for Appeal against Without planning permission the construction of a timber 15 – bay open garage, being 15<sup>th</sup> January 2013

## 9. CORRESPONDENCE

### TWBC:

Parish Charter presentation at PC meeting – Clerk to invite 19<sup>th</sup> March 2013

### KCC Highways:

Winter Services Update – LG

KALC:  
Annual Report 2011/12 - AH

CAB:  
Update on Advice Bus Service

Came & Co. Insurance:  
Autumn Magazine

Kent High Weald Partnership:  
Autumn Magazine

Hawkhurst PC:  
Withdrawal of Youth Services

Vikki Hawkins:  
Request to advertise business on Website

**10. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Cory Environmental.....	£9.60
Direct Technical Services.....	£84.12
Craigdene Ltd.....	£144.00
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary. ....	£295.74
Expenses.....	£18.79
Eon Direct Debit Nov.....	£17.36

**11. ANY OTHER URGENT BUSINESS**

Mrs N Aldhouse has been approached by a Fork Lift Truck company operating in Grandshore Lane who have recently been called upon to remove a number of cars from ditches in the area. Mr L Gosbee is to contact Highways requesting a survey on the camber of the road.

There being no further business the Chairman closed the meeting at 8.45 pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 11<sup>th</sup> December 2012 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs N Aldhouse  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Cllr Roger Manning, Mrs Hazel Gosbee & 16 members of the public.

It was agreed to bring Item 7 Planning forward in the meeting due to the large number of members of the public wishing to speak on application 12/03203.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr M Cooper and Mrs A Holroyd.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

**7. PLANNING**

Applications:

12/02303      **Tolehurst Farm, Knoxbridge** - Replacement of 7 existing free range poultry buildings with 2 new poultry buildings

The Chairman outlined the application and then opened the meeting to contributions from Fridays and members of the public.

Representatives from Fridays explained their reasoning behind the application. There was a need to replace ageing and inefficient building stock, and to increase production to meet demand. The new buildings would be larger and more energy efficient, and would enable more timely and effective manure removal.

Mrs Macey a long standing resident of 1 Gordon Cottages voiced serious concerns regarding flies, with which she is inundated every summer. Fridays replied that there had been no complaints over several years according to the environmental log and that although TWBC have visited sites in the area the flies have not been confirmed to be due to the Fridays operation. Members of the public voiced their disagreement.

Jean Tresilian of Tolehurst Barn reiterated the issue of fly infestations. Fridays stated that in the proposed new buildings, the manure will be removed before the fly larvae hatch.

Mrs Macey asked if the track is suitable for the increased traffic required for significantly increased manure removal. Fridays replied that ownership of the track is yet to be established, but if at all possible Fridays would wish to upgrade the track to tarmac.

Janet Godwin of Great Water Barn raised concerns that an already reduced water pressure taken from a borehole will worsen due to the increase in production. Fridays confirmed that they do take water from the borehole but this is monitored. It was not anticipated that the new buildings would have a detrimental effect on water supply in the area.

Gareth Draper of 2 Ian Cottages enquired whether the rearing capacity would have to be increased if there is an increase in birds from 43,000 to 96,000. Fridays confirmed that there will be no increase to rearing on site as part of the present scheme, due to difficulties in providing rearing facilities on site which would meet present day animal welfare regulations.

Janet Godwin stated that the electricity supply in the area is weak and asked if Fridays would be willing to upgrade this if their consumption increased. Fridays replied that the farm has its own supply which would be more efficient with two sheds. The proposed building would not be detrimental to existing power supplies.

Mrs Macey stated that there had been rumours regarding fencing of the land in vicinity of some of the properties, and reminded Fridays that a covenant existed relating to the site, that no buildings or animals should be placed within a certain distance of the houses. Fridays confirmed that fencing will be put up around the area known as the “front paddock” which will be used for free range birds, in order to keep foxes out and hens in.

Cllr Nicky Aldhouse stated that the track will need improving if there was an increased volume of traffic using the site. Fridays stated that in relation to egg production existing transport often leaves the site only part filled and that therefore the number of egg lorries is not expected to increase. There would be an increase in the number of manure removal tractors and trailers, but the journeys would be spread over a longer period rather than the existing shorter intense periods of shed cleaning, due to the design of the manure removal system for the new buildings. There would however, be an increase in feed deliveries.

Chairman Jeremy Beech returned to the question of rearing facilities and the current regulatory difficulties and asked whether there would be a further application received in due course. Fridays stated that the regulations took into account the surroundings area, including ancient woodland, not just issues of odour, flies and movement of vehicles. The rearing of birds will therefore take place on another site.

The owners of Great Waterhouse Farm reported that they too had a major problem with flies. They were concerned that if this cannot be controlled now, how could it be controlled with a huge increase in chickens in the future. Fridays reiterated their earlier comment that manure is to be removed before the larvae hatch. Gareth Draper stated that he believed that the fundamental issue was the odour plume causing fly problems for local residents and an increase in ventilation, as described in the application, could exacerbate this problem.

Mr Waller of Tolehurst Oast had been led to understand that a Planning Forum could be requested if enough residents sign a petition. However, when he had made enquiries of TWBC he had been told this was not acceptable on this particular application. He reported that he had raised a number of concerns about the application in a letter to TWBC which had been copied to the PC. Mr Waller did not wish to go through his objections verbatim, but reiterated several of the concerns already raised, and also pointed out that if the scheme goes ahead, when the contractors are on site, possibly for 6-9 months, there would be all the associated disruption and increase in traffic along an already unsuitable and in his view unsafe access road, with blind corners and entrances. Fridays accepted that during construction there would be a period of increased activity at the site. He further pointed out that several local residents had not received planning notification letters from TWBC and therefore had limited time in which to comment.

Mrs Macey raised concerns regarding the disposal of dead birds, which are incinerated on site in large numbers. Fridays confirmed that they would site any new incinerator as far away from residential dwellings as possible. The Chairman pointed out that the question of incineration of birds, which is already a matter of contention, is not addressed in the current application.

County Member Mr Roger Manning acknowledged that the planning application is a Borough and not a KCC issue. He nevertheless asked what the current regime of chicken manure removal was and what the policy was regarding sheeting of trailers. Fridays replied that there are no particular regulations covering the activity. The removal of chicken manure is contracted out and any new quotes obtained from contractors would include sheeting as a preference. Contractors are requested not to overload trailers which is a requirement drawn up with TWBC. Contractors, Fridays said, were aware that if they breach their terms of contract Fridays will not be inclined to renew.

Dave Stiles of Great Waterhouse asked if a tree assessment is to be carried out in relation to other birds mixing with poultry. This was confirmed by Fridays.

The Chairman rounded up the discussion and thanked both the residents and Fridays representatives for their input. The chairman stated that the Parish Council was bound to oppose this application, taking into account the objections of local residents and members of the Parish Council. He pointed out that the existing egg production on the site already gave rise to long standing grievances on the part of the community. There had also been a number of problems involving the transport of chicken manure through the village in which the Parish Council had had to intervene. He advised Fridays that they had not addressed known existing grievances about their operation, and that although their application “ticked the relevant boxes” in terms of content, it was unconvincing. Any future application should be address the existing grievances of local people and Fridays should try and carry the community with them.

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to strongly recommend Refusal on the grounds of the various issues which were raised in the course of the meeting and in the chairman's summary. It was agreed that the Chairman and Clerk would consult over the precise form of words for framing the Parish Council's objections. It would be requested that the application be put before planning committee. The Chairman informed members of the public that the minutes of the meeting would be published on the village website and if anyone wished to make a correction, the Parish Council would be pleased to hear from them in due course.

Decisions:

There were none.

Correspondence:

Notice from MBC that an Enforcement Notice has now been issued in respect of unauthorised use of each of two sites at Land at Park Wood Lane, Staplehurst ENF/12194

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the November minutes took place being proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Area:

The Clerk is to order the replacement parts necessary for the play equipment repairs and a contractor is to be employed to install and attend the mound. Mr J Beech is to attend the protruding metal stakes. Mrs H Cullingworth is in the process of receiving quotes for fencing. County Member Mr Roger Manning confirmed that he will not be standing for County Councillor next year and that he would like to try and find the full sum necessary, from his Member's fund, to build the new fencing. Councillors thanked Mr Manning for his generosity.

Park Wood Lane:

Community Warden Adam Osborne has asked if a Parish Councillor could visit a resident who is being affected by the noise emanating from Perfect's Place. The resident has been sending reports to TWBC and MBC regarding activity on the site and has been offered a sound meter by MBC which is for inside use only. The Chairman has offered to visit the resident in question.

Next Year's Meeting Dates:

Mrs A Holroyd has asked if two of the meeting dates could be changed, as they clash with WI meetings. It was agreed to change the APA to Wednesday 15<sup>th</sup> May 2013 and the December meeting from Tuesday 10<sup>th</sup> December to Wednesday 11<sup>th</sup> December 2013.

**5. PRECEPT**

Following guidance from TWBC regarding setting the precept it was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to set the precept for 2013/2014 at £8,800, this being the same as the current year.

**6. ROAD REPORT**

Mr L Gosbee reported that there has been fly tipping in London Lane and Sand Lane. This has been collected promptly once reported. Trees obstructing the road on Park Wood Lane and Mill Lane have been cleared by Kent Highways. The blocked drain at Maplehurst has been reported and should have been cleared. Mr Henry Robinson has reported a culvert that needs clearing in Mill Lane; Highways are to attend to this. A request to erect posts to outline the ditches in Grandshore Lane has been made and should be completed in due course. Mrs H Cullingworth has contacted Highways regarding filling the salt bin outside the school. However, she has been informed that this will not be done until March/April 2013. Mr Manning is to investigate this.

Mr Manning reported that £5m has been poured back into Highways even though cuts of £96m had to be made by the County Council. Mr L Gosbee confirmed that he had a good relationship with the Highways Steward. Mr Manning asked Mr Gosbee to contact him if the roads are not salted over the winter period.

**8. CORRESPONDENCE**

KALC:

Draft response re Planning Appeal Procedures Consultation

Kent Police:

Offer to attend Parish meeting

Cranbrook & Sissinghurst PC:

Proposal dates for Community Transport meeting

Kenward Trust:

Autumn/Winter 2012 Update magazine

**9. FINANCE**

It was proposed by Mrs H Cullingworth, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Direct Technical Services.....	£139.44
Frittenden Memorial Hall.....	£330.00(EF)
Stationery Express.....	£11.72
D A Jenkins Salary. ....	£152.97
Expenses.....	£11.70
KLAC Honorarium.....	£30.00
Eon Direct Debit Nov.....	£16.80

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to make donations to the same organisations and for the same sums as the previous financial year, under Section 137 payments, as follows:

Kenward Trust	£100
Kent Air Ambulance	£100
Hawkhurst Cottage Hospital	£50
Citizens Advice Bureau	£100
Frittenden Pre School	£50
Royal British Legion	£50
Frittenden Parochial Church Council	£350
Hospice in the Weald	£75
Kent Youth	£30
Frittenden Primary School	£100
Victim Support	£25
Angley School Farm	£50
Samaritans	£50

**10. ANY OTHER URGENT BUSINESS**

There was none.

There being no further business the Chairman closed the meeting at 9.27 pm

Appendix

**Comments by the Parish Council relating to the recommended refusal of Fridays Planning Application forwarded to TWBC:**

Application Number: 12/03203/FULMJ/TA1

Proposal: Replacement of 7 existing free range poultry buildings with 2 new poultry buildings.

Location: Tolehurst Farm, Knoxbridge, Frittenden, Cranbrook

**Frittenden Parish Council strongly recommends REFUSAL of this application for the reasons set out below, and if Officers are minded to approve, that the application be put before Committee.**

1. The existing Fridays egg production unit has given rise to long standing grievances on the part of local residents. The proposal to more than double production must therefore lead to even greater detriment to the local area, and properties affected by fly infestations, odours from sheds during removal of faeces and from the incineration of chicken carcasses, and the impact of heavy transport entering and leaving the site, including large open trailers carrying chicken faeces.
2. The track leading to the farm is an unmade single track with blind bends and at times is already hazardous. The track is considered unsuitable for the inevitable increase in traffic, due to extra feed, supplies, produced eggs and manure removal.
3. The Parish Council was informed at a public meeting that there is a covenant on the land, dating from the sale of the site to the current occupiers, preventing either buildings or animals being sited too close to the residential dwellings. However, the application proposes to have free range chickens in an area adjacent to the dwellings.
4. The proposed fencing of the site is believed to be out of place in an area of open countryside.
5. In addition to the overall detriment which the more than doubling of production would bring, the building of the huge new facilities and the demolition of the old buildings is itself a significant problem. There are serious concerns to be addressed about access for construction and demolition traffic, which would be an additional burden and hazard for local residents, over an extended period of time.
6. The current system for removal of chicken faeces is already a nuisance for surrounding villages. The waste trailers drawn by heavy tractors are not covered and spillages occur. The Parish Council has had to intervene in the past due to the volume and speed of traffic through the village at certain times, as well as the damage to verges by the constant use of heavy vehicles in unsuitable locations.
7. The Parish Council was informed at the public meeting that not all properties in the immediate vicinity of the site had received notification of the application.