

A meeting of the Authorising Committee of the Frittenden Parish Council COVID-19 Hardship Fund was held by Zoom on Monday 28th September 2020 at 8pm.

Present were: Cllr A Staples (Chairman)
Cllr R Riley
Mr G Lawrence
Mr P Betts
Cllr Cullingworth

In attendance: Mrs E Nightingale (Clerk)

1. APPROVAL OF MINUTES OF LAST MEETING

It was proposed by Mr Betts, seconded by Cllr Cullingworth, and **RESOLVED** by all committee members present that the Minutes from the committee meeting on 14th September 2020 are a true and accurate record of that meeting.

It was proposed by Cllr Riley, seconded by Mr Lawrence, and **RESOLVED** by all committee members present that the Minutes from the committee meeting on 21st September 2020 are a true and accurate record of that meeting.

That being the case, the Chairman shall sign the said Minutes.

2. FINANCIAL REPORT

The Clerk reported that receipts stood at £20,969. 22 Grants totalling £10,160 had been made to 10 applicants. £18 had also been paid out in bank charges, but that sum had been refunded by the Parish Council and is included in the receipts reported above. The total to be distributed was £10,791.

3. CONSIDERATION OF APPLICATIONS

There were two applications for consideration by the committee.

The committee was presented with the information provided by one of the applicants, but decided that the eligibility criteria set done in the Rules of the Fund had not been met because the applicant's financial difficulties were not caused by the Covid-19 restrictions. Those difficulties predated lockdown. It was agreed that the applicant might qualify for assistance from another local charity and the Clerk confirmed that she would provide the applicant with the contact details for that charity.

The second application was from a recipient of a previous grant. Details of their continuing need for support as a result of the Covid-19 restrictions were presented to the committee. It was proposed by Cllr Riley, seconded by Mr Lawrence, and **RESOLVED** by all committee members present to pay a grant of £500.

The committee was awaiting further information requested from a third applicant and would consider that application as soon as that information was to hand.

There being no further business, the meeting closed at 20:22 pm.

Chairman's Signature: _____

Date: _____